



*Sorrento Primary School*  
*42211 N. City Parc Dr*  
*Sorrento, La 70778*  
*225-391-6900*

## **Transferring within Ascension Parish School District (2 STEPS).**

### **1. Bring the following documents to Sorrento Primary registration office.**

- withdrawal form from the previous school
- birth certificate
- updated shot record
- social security card (optional)
- copy of enrolling parent/legal guardian's driver's license (must have address in Sorrento Primary district)
- proof of residence: gas/electric bill in the parent/legal guardian's name or verified resident affidavit (packets are available at school) a current lease (if utilities included in rent) with the current month's payment receipt
- custody papers if applicable

2. **Complete returning student update.** This will be emailed beginning July 11, to parents of students who attended an Ascension Parish School. Complete the update and change the enrolling school to Sorrento Primary School. If you did not get an email, call the previous school and ask for your student's **Snap Code**.

**\*\* Registration is not complete until ALL documents have been received and the update has been completed\*\***